



# Load-out list

Instructions for use of the new template

# Three sections

---

1. General information
2. Bulk requirements
3. Deck cargo requirements

# 1. General Information

GENERAL INFORMATION :			
<b>COMPANY :</b> <i>Select your company:</i>  <i>Space for logo</i>	<b>Version:</b>	<i>Versionnumber</i>	<b>Originator:</b> <i>Your name</i>
	<b>Platform(s):</b>	<i>Platform Id</i>	<b>Telephone:</b> <i>Your telephone number</i>
	<b>Required date and time vessel on location:</b>	<i>Date and Time on location</i>	<b>Date of Issue:</b> <i>Current date</i>
	<b>Expected worktime at platform:</b>	<i>Vessel working hours required per platform</i>	<b>Name of Vessel:</b> <i>Name of vessel (if available/not compulsory)</i>

- All the red text needs to be replaced with actual values
- For the company a selection list is available
- The list should be used for a single platform only. In case of satellite platforms see sheet 7

# 2. Bulk Requirements

## BULK REQUIREMENTS:

Platform	M3 / MT	Type of Bulk
Platform Id		e.g. Fuel
Platform Id		e.g. Potable water
Platform Id		e.g. Drill water
Platform Id		e.g. Barite
Platform Id		e.g. OBM
Platform Id		e.g. Cement
Platform Id		e.g. Brine
Platform Id		e.g. Base oil
Platform Id		etc.
Platform Id		etc.
Platform Id		etc.
Platform Id		etc.
Platform Id		etc.
Platform Id		etc.
Platform Id		etc.
Platform Id		etc.



- The platform from the general information part (previous page) will be copied to the individual requirement lines automatically
- Unwanted lines, dissimilar Platform ID's or types of Bulk can be deleted or added manually if necessary.

# 3. Deck Cargo Requirements

## DECK CARGO REQUIREMENTS :

Platform	Qty	Description	Contents	Number:	Class	Sub-class	UN number	LTD.QTY	Seal (optional)	Vendor	Priority (optional)	Remarks
Platform Id												
Platform Id												
Platform Id												
Platform Id												
Platform Id												

- The platform from the general information part will be copied to the individual requirement lines
- Unwanted lines or dissimilar Platform ID's can be deleted or added manually if necessary
- For dangerous goods mention **ONE** Class and UN number **per line**. **In case of multiple codes, use separate lines without repeating the carrier information.** In case of limited quantity maintain **LTDQ** in the dedicated column
- The priority column can be used in case of potential full boats (optional); this column can help planning prioritise quay/loading activities

# Remarks

Remarks

- The remarks column can be used for various, operator specific, comments and remarks
- This column can also be used to communicate the dimensions of the material

# Satellite platforms

- In case of a satellite of platforms one load-out list can be used for the requirements
- In the general information you need to mention the field
- In the bulk requirements need to be specified per platform (please delete formula)
- Deck cargo requirements need to be specified per platform (delete formula)
- Please separate the groups by a blank line